

**ST.AGNES' LORETO DAY SCHOOL,**  
**LUCKNOW**

***APPLICATION FORMS FOR***  
***CLASS NURSERY – (SESSION 2021-2022)***

*Application Forms for admission to Class Nursery will be  
available on the School website i.e.*

***[www.stagnesloretolko.com](http://www.stagnesloretolko.com)***

***on***

***Monday, 5<sup>th</sup> October '20 and***

***Tuesday, 6<sup>th</sup> October '20***

***APPLICATION FEE - RS. 600 /-***

***ELIGIBILITY FOR ADMISSION:***

***Date of Birth between 1<sup>st</sup> April, 2016 to 31<sup>st</sup> March, 2017.***

## **PROCEDURE FOR OBTAINING AN APPLICATION FORM**

*To obtain an Application Form, kindly follow the following procedure:-*

- Logon to [www.stagneloretolko.com](http://www.stagneloretolko.com)
- Click on the Nursery admission link.(This form is best viewed in Google chrome)
- Agree to the Terms and Conditions that follow.
- Fill the complete Registration Form carefully.
- No changes in the details afterwards shall be entertained.
- Click on the submit button.
- You will be redirected to the online payment page (**Do not click refresh/back button**).
- If you are a user of PayUmoney, enter your credentials and continue **OR** click on new user and register with your valid E-mail ID.
- Select the payment option (Credit Card, Debit Card, Net Banking)
- After this you will get your username & password on your contact number and E-mail ID which you have mentioned while submitting the form.

- With this username & password, you can login into your personalized portal where you can get your transaction slip, acknowledgement slip and your copy of filled Application Form.(Subject to the immediate clearance of your payment within two days).
- Kindly refer to your acknowledgement receipt for **form submission**.
- Take the Print-out of the filled application form and acknowledgement slip. Paste the passport sized photograph of the child and a postcard size family photograph on it. Put the signature in the signature boxes provided in the form.(All the photographs should be recent).
- *The Acknowledgement Slip(Student's Copy) will need to be retained by the parents and produced at the time of Interactive Session with the Admission Panel.*

**MANDATORY SUBMISSION OF APPLICATION FORM-OFFLINE**

*The following documents need to be submit offline in the School Office in an A4 size Envelope with the name of the child and form no. written on the envelope on 12/10/2020 & 13/10/2020 according to the date and time given in the acknowledgement slip.*

- 1. Duly filled Application Form.*
- 2. Acknowledgement Slip (School Copy)*
- 3. Self-Attested photocopy of the Birth Certificate from the Hospital where the child was born.*
- 4. Self-Attested photocopy of the Birth Certificate from the Municipal Corporation/Nagar Nigam / Nagar Mahapalika.*
- 5. Self-Attested photocopy of the Baptism Certificate for a Catholic/Christian child.*

6. *A letter from the Parish Priest / Pastor for a Catholic/ Christian Child.*
7. *Caste certificate (for S.C. /S.T. child).*
8. *Self-Attested photocopy of the Address Proof: Election Card/ Driving License/ Passport/Aadhar Card / Ration Card.*
9. *Proof of Occupation.*

*(Write the Application Form No. and the name of the child on the attested photocopies for maximum safety).*

***APPLICATIONS WHICH DO NOT CONTAIN THE ABOVE  
PARTICULARS AND DOCUMENTS SHALL BE REJECTED.***

***Note: Parents are requested to strictly follow the preventive measures of Covid-19 which includes maintaining a minimum of 6 feet, use face covers/masks and gloves in order to avoid any inconvenience during the submission process.***

## **INTERACTIVE SESSION WITH THE ADMISSION PANEL**

The Parents who submit the Application Form OFFLINE in the School Office may check the School Website (**[www.stagnesloretolko.com](http://www.stagnesloretolko.com)**) on **25<sup>th</sup> January, 2021** regarding the mode of Interactive Session with the Admission Panel and other details related with the same. Parents are requested to strictly follow the rules and regulations with regard to the above mentioned subject which will be displayed thereafter.

### **INSTRUCTIONS**

1. *The date and time of the Interactive Session with the Admission Panel will be displayed in the School Website.*
2. *The Acknowledgement Slip(Student's Copy) will need to be retained by the parents and produced at the time of the Interactive Session with the Admission Panel.*
3. *At the time of the Interactive Session with the Admission Panel, both the parents (guardians, if the parents are deceased) must accompany the child. **No other person** shall be allowed to attend this session.*
4. ***No information regarding admission will be given over the telephone.***

### **IMPORTANT INFORMATION**

- *St. Agnes' Loreto day School, Lucknow **does not accept** money in the form of Donation/Capitation Fee or Gifts with regard to Admission.*
- *Any attempt at seeking Admission through dubious means, such as offering donation/gifts, **will automatically debar the candidate** (for no fault of her) from admission. Parents are also **warned** against so-called **agents/touts** claiming to act on behalf of the School Authorities.*
- *The submission of the Application Form / Interactive Session with the Admission Panel does not guarantee admission as the number of seats is limited. You are advised to apply in other schools as well.*
- *Application Form fee is not refundable.*
- *The decision of the Admission Panel with regard to admission is **FINAL**.*
- *Kindly remember your Application Form Number.*

  
**PRINCIPAL** **Principal**  
**St. Agnes' Loreto Day School**  
**Lucknow**

**19 September, 2020**